

Food as Medicine Global 2024 Conference Presenter Guidelines

Thank you for sharing your time and expertise with our growing global community! In addition to our deep appreciation, we offer each presenter a FAMG membership, a complimentary conference registration, and a nonprofit conference sponsorship for their affiliated organization (valued at \$500).

As a conference presenter, you agree to:

- Complete and return a signed presenter's agreement by November 20, 2023.
- Schedule and attend a 30-minute Zoom meeting with our staff by December 15, 2023, to confirm your participation and receive training on our online conference platform.
- Schedule and participate in a 15-minute rehearsal with our staff via Zoom in April 2024.
- Provide a live Zoom Webinar presentation for our eco-friendly online conference at your scheduled time, including interactive components (Polls, Quizzes, Word Clouds, and Open-ended questions). Your **45-minute session** should include at least 10 minutes for Q & A.
- Stay within the given time limits of your presentation.
- Refrain from selling or promoting commercial interests.
- Create a profile that includes a photo and bio for public sharing.
- Have your presentation recorded and available on the Food as Medicine Global conference site for attendees to view post-conference.
- Give us at least one month's written notice if you cannot present.

Notification of Selection

We will send out selection email notifications on or before November 13.

Important Dates

Selection Notification: November 13, 2023

Early Bird Registration Opens: November 17, 2023

Presenter Agreement Due: November 20, 2023

Participation in a 30-Minute check-in meeting by December 15, 2023

Participation in a 15-minute rehearsal in April 2024

Conference: May 18-19, 2024